

The Theresa Town Board held a Public Hearing & Regular meeting November 4, 2020 at 6:00 p.m. in the Town Office at 215 Riverside Ave. and the following were present:

Steven Marcinkowski	Supervisor
Timothy Busler	Councilman
Charles Folsom	Councilman
Kevin McCarthy	Councilman
Darren Edgar	Councilman
Kim Delles	Town Clerk
Mark Savage	Highway Superintendent

The meeting was called to order by Supervisor Marcinkowski at 6:00 p.m.

Reports received and placed on file:

Town Clerk's & Building & Zoning October 2020 report
Transfer Site October 2020 report
Judge Klepacz's August & September 2020 report
Judge Robert's May & September 2020 reports

Res. #55

Motion by: Kevin McCarthy
Seconded by: Timothy Busler

Resolved, that the minutes of October 7, 2020 be accepted as read.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mr. McCarthy – aye, Mr. Edgar - aye
Mr. Marcinkowski – aye. Motion carried.

Res. #56

Motion by: Charles Folsom
Seconded by: Darren Edger

Resolved, that the following bills be paid:

Voucher #423-427;430-460 **Total \$31,404.77**

General	\$6,852.31
General O/S	\$165.00
Highway	\$18,536.71
Highway O/S	\$5,850.75

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mr. McCarthy – aye, Mr. Edgar - aye
Mr. Marcinkowski – aye. Motion carried.

Res. #57

Motion by: Timothy Busler
Seconded by: Kevin McCarthy

Resolved, that Supervisor Marcinkowski be appointed as the Town of Theresa's Delegate/Representative at all official Town functions.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mr. McCarthy – aye, Mr. Edgar - aye
Mr. Marcinkowski – aye. Motion carried.

Res. #58

Motion by: Steven Marcinkowski
Seconded by: Charles Folsom

Resolved, that the Town Board re-appoint Daren Morgan to The Board of Assessment Review for a five year term, retroactive to October 1, 2020 and ending September 30, 2025.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mr. McCarthy – aye, Mr. Edgar - aye
Mr. Marcinkowski – aye. Motion carried.

Res. #59

Motion by: Steven Marcinkowski

Seconded by: Darren Edgar

Resolved, that the Town Board re-appoint John O'Driscoll to the Planning Board for a (5) year term, effective January 1, 2020.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mr. McCarthy – aye, Mr. Edgar - aye
Mr. Marcinkowski – aye. Motion carried.

Discussion:

Mail & Email:

- Letter from Benn & Company CPAs, PLLC stating that they have expanded to do municipal accounting & auditing.
- Email from NYSDOS Division of Building Standards & Codes – Oversight Unit was discussed. The Town of Theresa's local law for the following need updates.
 - ❖ Section 10 of the local law for operating permits does not comply with Title 19 NYCRR 1203.3 requirements, specifically the language required in Part 1203.3 (g)(1)(i) and 1203.3 (g)(1)(v)
 - ❖ The Local law is missing requirements under Part 1203.3(j) for the conditions assessments for parking garages

Update of Highway Dept.:

- Superintendent Savage sent the attached email, to all the Board members prior to the meeting, addressing replacing highway equipment.
- Trucks are all ready for plowing/sanding and have been out once so far.
- Salt barn is done.
- Hanson Bridge has been taken care of.
- The new truck will be here the first of the year. It is later than expected because components were held up because of COVID.

Res. #60

Motion by: Timothy Busler

Seconded by: Darren Edgar

Resolved, that the Preliminary Budget be adopted as the Annual Budget of this Town for the fiscal year beginning on the 1st day of January 2021; and that such budget as so adopted be entered in detail in the minutes of the proceedings of this Board , and be it

Further Resolved, that the Town Clerk of this Town shall certify in duplicate copies of said Annual Budget as adopted by this Town Board; adopted pursuant to Section 202A, Subd. 2, of the Town Law and deliver one copy thereof to the Supervisor of the Town, to be presented by him to the Board of Legislators of the County.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mr. McCarthy – aye, Mr. Edgar - aye
Mr. Marcinkowski – aye. Motion carried.

Discussion:

Supervisor Marcinkowski discussed COVID getting worse. The Board discussed Comp time being used. The Board agreed that the language in the contract needs to be cleaned up.

Mr. Parmes told the Board that the Progress Group gave out 268 bags of candy on Halloween.

Res. #61

Motion by: Steven Marcinkowski

Seconded by: Darren Edgar

Resolved, that the meeting be closed at 6:31 p.m.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mr. McCarthy – aye, Mr. Edgar - aye
Mr. Marcinkowski – aye. Motion carried.

Respectfully submitted,

Kim A. Delles, Town Clerk