

The Theresa Town Board held a regular meeting August 10, 2022 at 6:00 p.m. in the Town Office at 215 Riverside Ave. and the following were present:

Steven Marcinkowski	Supervisor
Timothy Busler	Councilman
Kevin McCarthy - absent	Councilman
Jamie Papin	Councilman
Kristopher Ryder	Councilman
Kim Delles	Town Clerk
Mark Savage	Highway Superintendent

Others present: Greg Parmes, Mark Kaleel, Eileen Kaleel, Marilyn Bartlett & Regina Ryder.

The meeting was called to order by Supervisor Marcinkowski at 6:00 p.m.

Discussion:

Mark Kaleel, Summer Recreation Director, gave the Board a brief review of the summer program. The program has had about (40) children. They average 18/20 per day, but 20/26 on swimming days. He has had positive feedback from parents. The Progress Group will be donating food for the children next week and will be helping with an end of the program cookout next week. Mr. Kaleel said he doesn't think the program is as structured as it could be. Going forward that could be something to work on. He would like to go to (5) days a week and go to 4:00 p.m. next year.

Mr. Kaleel told the Board that some light bulbs need to be replaced at the ice rink. He would like permission to paint the lobby. It has not been painted in a while and needs to be freshened up. He told the Board that the chairs are in bed shape and should be replaced. Mr. Savage will check with the fire department to see if they have some that they are getting rid of. Eileen Kaleel said that the Town should hire a maintenance person in the future. She thinks the building could be used for multiple purposes.

Supervisor Marcinkowski stated that without Mr. Kaleel and a bunch of other people the summer program would never have happened. He thanked Mr. Kaleel for all that he has done.

Reports received and placed on file:

Town Clerk's & Building & Zoning July 2022 report  
Transfer Site July 2022 report  
Supervisor's July 2022 report  
Jefferson County 2<sup>nd</sup> Qtr. Dog Control report

Res. #45

Motion by: Timothy Busler  
Seconded by: Jamie Papin

**Resolved**, that the minutes of July 13<sup>th</sup>, 2022 be accepted as read.

VOTE: Mr. Busler – aye, Mr. McCarthy – aye, Mr. Papin – aye, Mr. Ryder – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #46

Motion by: Steven Marcinkowski  
Seconded by: Kristopher Ryder

**Resolved**, that the following bills be paid:

Voucher #309-320;322-347 **Total \$213,489.43**

General	\$32,854.14
General O/S	\$1,456.51
Highway	\$7,411.02
Highway O/S	\$171,767.76

VOTE: Mr. Busler – aye, Mr. McCarthy – aye, Mr. Papin – aye, Mr. Ryder – aye,  
Mr. Marcinkowski – aye. Motion carried.

Town Board meeting held August 10, 2022 cont'd.

Discussion:

Marilyn Bartlett, Lake of the Woods, addressed the Board on the advice of her Attorney, about a neighbor's tool shed that is encroaching on her property. She said that she has been in contact with Zoning Officer Terry McKeever. It was placed in 2017 and she has had a survey done that shows it is too close to her property. The neighboring property is up for sale, and she would like it moved so it is not in violation (needs to be (15) feet to meet the sideline setback, according to the Town's zoning law). She told the Board that her neighbors septic had been leaching into the lake where her grandchild swam. Supervisor Marcinkowski asked her to drop off the survey that shows it is too close to her property and the Town would look at it.

Res. #47

Motion by: Timothy Busler

Seconded by: Steven Marcinkowski

**Resolved**, that the Supervisor be authorized to transfer \$25,692.80 from General Fund Appropriation Contingent Account, A-1990.4 to the following General Fund Appropriation Accounts:

A-7140.1	Recreation, Personal Service	\$5,000.00
A-7550.4	Celebration, Contractual	\$176.80
A-8160.1	Refuse & Garbage, Personal Service	\$20,516.00

VOTE: Mr. Busler – aye, Mr. McCarthy – aye, Mr. Papin – aye, Mr. Ryder – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #48

Motion by: Kristopher Ryder

Seconded by: Timothy Busler

**Resolved**, that the Supervisor be authorized to transfer \$249.71 from General O/S Appropriation Zoning, Contractual Account B-8010.4 to General O/S Appropriation Police, Contractual Account, B-3120.4.

VOTE: Mr. Busler – aye, Mr. McCarthy – aye, Mr. Papin – aye, Mr. Ryder – aye,  
Mr. Marcinkowski – aye. Motion carried.

Discussion:

Supervisor Marcinkowski stated that the light on the cell tower, located by the Highway garage, was having issues with going from daytime light to nighttime light. The County is working on repairing it.

Update of Highway Dept.:

- Done with paving/surface treating OreBed Road & Cottage Hill Road.
- Part of the CHIP's report has been filed to be reimbursed.
- The men have been doing some maintenance work
- The Town will be working for the County soon

Cemetery update:

- Prisoners from Cape Vincent Correctional Facility spent (2) weeks helping in Oakwood Cemetery and the Military Cemetery. They re-leveled 198 stones.
- Tim Beach is doing an excellent job in Oakwood Cemetery.

Update Park & Rec:

- The roof leaks on the skating rink. When you look up from inside you can see holes. The Town is going to ask PTL Roofing Company to come take a look.
- The lights need to be switched over to LED. A light switch needs to be moved from the boiler room to the warming room.
- Supervisor Marcinkowski stated that the Town has not spent a lot of money doing maintenance but needs to start.

Town Board meeting held August 10, 2022 cont'd.

Mr. Parmes told the Board that he is stepping down as Director of the food pantry. He introduced Regina Ryder to the Board as the new director. Mr. Parmes told the Board that their fiscal year just ended, and they fed 222 families (645 people/9,675 meals). He stated that the numbers have been going down. They are having a food drive this week. He would like to place a tote in the Town Office to collect food.

Letters & Correspondence:

- Tara Amato's request for the use of ballfields for a kickball tournament on 9/17/2022 was granted.

Res. #49

Motion by: Steven Marcinkowski

Seconded by: Timothy Busler

**Resolved**, that the meeting be closed at 6:37 p.m.

VOTE: Mr. Busler – aye, Mr. McCarthy – aye, Mr. Papin – aye, Mr. Ryder – aye,  
Mr. Marcinkowski – aye. Motion carried.

Respectfully submitted,

Kim A. Delles  
Town Clerk