

The Theresa Town Board held a regular meeting on October 9, 2024 at 6:00 p.m. in the Town Office at 215 Riverside Ave. and the following were present:

Steven Marcinkowski	Supervisor
Timothy Busler	Councilman
Jamie Papin	Councilman
Kristopher Ryder	Councilman
Lynn Brown	Councilwoman
Vickie Colvard	Town Clerk
Mark Savage	Highway Superintendent

Others present: Kristy Perry, Janet Gee, Aimee Martini, Kim Delles, Greg Parmes

The meeting was called to order by Supervisor Marcinkowski at 6 p.m.

Reports received and placed on file:

Town Clerk's & Building & Zoning September 2024 report
Transfer Site September 2024 report
Supervisor's September 2024 report
Judge Robert's September 2024 report
Judge Oblender's September 2024 reports- **NO report**

Res. # 66

Motion by: Steven Marcinkowski
Seconded by: Kristopher Ryder

Resolved, that the minutes of September 11, 2024 be accepted as read.

VOTE: Steven Marcinkowski- aye, Timothy Busler- aye, Jamie Papin- aye, Kristopher Ryder- aye, Lynn Brown- aye
Motion carried.

Res. # 67

Motion by: Jamie Papin
Seconded by: Timothy Busler

Resolved, that the following bills be paid:

Voucher # 500-502, 504-538 **Total \$ 28,172.95**

General	\$ 10,668.18
General O/S	\$ 595.95
Highway	\$ 14,575.95
Highway O/S	\$ 2,332.87

VOTE: Steven Marcinkowski- aye, Timothy Busler- aye, Jamie Papin- aye, Kristopher Ryder- aye, Lynn Brown- aye
Motion carried.

Res.# 68

Motioned by: Lynn Brown
Seconded by: Timothy Busler

Resolved, that the Town Board authorizes the Supervisor to transfer \$600.73 from the General Fund Appropriation Contingency Account, A-1990.4 to the following General Fund Appropriation Accounts:

A-1355.4	Assessor- Contractual Expense	\$278.94
A-7140.4	Recreation-Contractual Expense	\$421.79

VOTE: Steven Marcinkowski- aye, Timothy Busler- aye, Jamie Papin- aye, Kristopher Ryder- aye, Lynn Brown- aye
Motion carried.

Theresa Town Board meeting October 9, 2024 cont'd

Discussion:

Theresa Progress Group:

- The deadline for Halloween candy collection is October 30th, bagging candy on 30th/31st for trick or treating on the night of October 31st.
- Turkey Dinner is Tuesday October 22nd from 4:30pm-6:30pm at Theresa Fire Hall.

Use of facilities for the TPG to use the rink to bag candy 30th/31st is approved by the Town Board.

Correspondence:

NYS comptroller stress monitoring system report, per attached info/website decreasing over the years.

Supervisor Marcinkowski and Highway Superintendent Savage received thank you letters from Indian River teachers for the tour of the cemetery.

FEMA handout with information for the new and updated mapping system.

Plots(buy/sell):

The Town Board agrees to put into writing a policy to state that the Town will not refund plots that have already been purchased.

Res.# 69

Motioned by: Steven Marcinkowski

Seconded by: Lynn Brown

WHEREAS, Oakwood Cemetery sells cemetery plots to purchasers which in turn becomes the responsibility of purchaser, so be it

RESOLVED, that the Town of Theresa will not refund monies for plots that have already been purchased, effective immediately.

VOTE: Steven Marcinkowski- aye, Timothy Busler- aye, Jamie Papin- aye, Kristopher Ryder- aye, Lynn Brown- aye
Motion carried.

Update of Highway Dept.:

- Transfer site, Thomas Bievenour will be out for 6-8 weeks in the near future for shoulder surgery. Mark Savage would like to move Timothy Beach from the cemetery to the transfer site for that time frame. The Board approves and Mr. Beach will be paid union labor rate during that time.
- Mark Savage (as a taxpayer) would like letters sent to our NYS Legislators to help get Route 37 speed changed in the area of Ostrander Corners to West Corners. Also, a letter to Scott Grays office, Mark Walczyk, and DOT.
- Mr. Savage brought a list of equipment and the wish list for the upcoming year for the highway department. Mr. Savage has gotten numbers together for a few things he would like to replace in the next few years. He'd like to replace the current truck with a crew cab as he states there is no room in the current truck when he has to go to training with others or pick up things if it's raining or snowing. Supervisor Marcinkowski asked why not put a toolbox on the truck as it would be more cost effective.

Park & Rec.:

- Slow time of the year for the Rec program.
- Indian River Central is offering folding cafeteria tables with seat if rec program is interested. Kristopher Ryder says he would like to think about it, not sure that they are needed.

Tentative budget discussion:

- ❖ Library- clerk PS- 3.3% criteria for the amount requested, library board approved.
- ❖ The Library is carrying over the Dolly Parton (\$1500) from 2024, waiting on USPS.
- ❖ May 2025, not looking to go out on the school ballot.
- ❖ Jefferson County funding (could possibly lose funding as it's not guaranteed)

Theresa Town Board meeting October 9, 2024 cont'd

The Justices: The Court is asking for an overall raise, Supervisor Marcinkowski states that nothing has changed since last year and that there isn't notice to the Town office for vacations and no communication when there isn't going to be a Judge at court. He also states that the reports aren't being turned in for months at a time. Judge Roberts says that hers are on time and given to the Town Clerk, she can't speak for the other Justice. Mr. Marcinkowski says that the Judges still do not hear zoning cases. The Board says that they will base raises on merit. Judge Roberts is questioning why the library is getting a 3.3% raise since they don't bring in revenue to the Town of Theresa, Supervisor Marcinkowski states they are not hearing zoning cases and not returning calls. Judge Roberts says she is just doing what the Law requires. Judge Roberts would like it to be on record that if one Judge gets a raise and not the other that if any problems should arise.

Supervisor Marcinkowski is requesting a raise based on not taking a raise for the last five years, as he states that his department wasn't functioning properly primarily based on bookkeepers. He says that he divided out the numbers and it came to a nice even number. Councilwoman Brown says its justifiable and that they will discuss it more in depth at the executive session.

Superintendent Savage is looking to put a person on payroll vs. having a mowing company contract, he says only one problem is that they would need to purchase one more lawn mower. It would be a full time person dedicated to Theresa. The Board approves hiring a full time person at laborer rate. Money is being carried over for the tennis courts, Supervisor Marcinkowski says that this needs to get done as soon as the weather breaks in the spring of 2025. Insurance rates are going up across the country so added extra in the budget to cover those added rates.

Contingency account is a little higher for unexpected expenses.

Indian River ambulance wants to go to an EMS district, to be discussed in the next meeting but for the short term going to give an amount of \$50,000. Need to find out if Town of Theresa must have a public meeting or a public referendum.

Dale went through sales tax exempt list, helps tax rate for the Town.

Res. # 70

Motion by: Lynn Brown

Seconded by: Jamie Papin

Resolved, that the attached Resolution pertaining to the Town Board approving the preliminary budget for the fiscal year commencing January 1, 2025 be adopted and the Town Board meeting be held the 6th day of November 2024 at 6:00 pm in the Town Office, 215 Riverside Avenue, for the purpose of a Public Hearing on the Preliminary budget and for a regular Town Board meeting and be it

Further Resolved, that the notice of Public Hearing be published as a legal notice in the Watertown Daily Times.

VOTE: Steven Marcinkowski- aye, Timothy Busler- aye, Jamie Papin- aye, Kristopher Ryder- aye, Lynn Brown- aye
Motion carried.

Res. # 71

Motion by: Steven Marcinkowski

Seconded by: Timothy Busler

Resolved, that the Town Board of Theresa does hereby prepare and approve the preliminary budget of this Town of the fiscal year beginning on the 1st day of January 2025, the itemized statement of estimated revenues and expenditures hereto attached and made part of this resolution, and be it

Further Resolved, that such preliminary budget shall be filed in the office of the Town Clerk where it shall be available for inspection by any interested person at all reasonable hours, and be it

Further Resolved, that this Board shall meet at 6:00 pm on the 6th day of November 2024, for the purpose of holding a Public Hearing upon such preliminary budget, and be it

Further Resolved, that the Town Clerk gives notice of such Preliminary Hearing on the manner provided in Section 113 of the Town Law, and such notice be published and posted substantially in the following form:

NOTICE OF HEARING UPON PRELIMINARY BUDGET

Notice is hereby given that the preliminary budget of the Town of Theresa for the fiscal year beginning January 1, 2025, has been completed and filed in the office of the Town Clerk, 215 Riverside Avenue, Theresa, New York, where it is available for inspection by interested parties at all reasonable hours, and be it

FURTHER NOTICE is hereby given that the Town Board of the Town of Theresa will meet, and review said preliminary budget and hold a Public Hearing thereon, at the Town Office, 215 Riverside Avenue, at 6:00 pm on the 6th day of November 2024 and at such hearing any person may be heard in favor or against the preliminary budget as compiled, or for any item or items therein contained.

PURSUANT TO SECTION 113 of the Town Law, the proposed salaries of the Town Officers are hereby specified as follows:

- Supervisor - \$19,200
- Town Justice I - \$10,310
- Town Justice II- \$9,914
- Councilman (4) – \$1,395 each
- Town Clerk/Tax Collector – \$35,167
- Supt. of Highways - \$72,436

BY ORDER OF THE TOWN BOARD

VOTE: Steven Marcinkowski- aye, Timothy Busler- aye, Jamie Papin- aye, Kristopher Ryder- aye, Lynn Brown- aye
Motion carried.

Res. # 72

Motion by: Steven Marcinkowski
Seconded by: Timothy Busler

Resolved, that the Town Board to go into Executive Session at 8:42 p.m.

VOTE: Steven Marcinkowski- aye, Timothy Busler- aye, Jamie Papin- aye, Kristopher Ryder- aye, Lynn Brown- aye
Motion carried.

Res. # 73

Motion by: Steven Marcinkowski
Seconded by: Timothy Busler

Resolved, that the Town Board closes Executive Session at 9:50 p.m.

VOTE: Steven Marcinkowski- aye, Timothy Busler- aye, Jamie Papin- aye, Kristopher Ryder- aye, Lynn Brown- aye
Motion carried.

The four board members agreed to OK the raise to the Town Supervisor that was in the tentative budget for 2025.

Res. # 74

Motion by: Steven Marcinkowski
Seconded by: Lynn Brown

Resolved, that the meeting be closed at 9:53 p.m.

Respectfully submitted,

Vickie Colvard
Town Clerk