Theresa Town Office 215 Riverside Ave. Voucher/Purchase # Theresa, NY 13691 DATE RECEIVED **Fund Appropriation** Amount **GENERAL** DEPARTMENT Claimant's Name and Total Address ABSTRACT# Detailed invoices may be attached and total entered Purchase on this voucher. Certification below must be signed. Terms: Order# Quantity Description of Materials or Services **Unit Price Amount** Date Total **CLAIMANT'S CERTIFICATION** certify that the above account in the amount of \$\_ is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due. DATE **SIGNATURE** TITLE (SPACE BELOW FOR MUNICIPAL USE) **DEPARTMENT APPROVAL** APPROVAL FOR PAYMENT The above service or materials were rendered or furnished to the This claim is approved and ordered paid

from the appropriation indicated above.

**AUDITING BOARD** 

DATE

municipality on the dates stated and the charges are correct.

DATE

AUTHORIZED OFFICIAL